REMEDIAL TRAINING FOR AUTOMOTIVE REPAIR DEALERS AND PROVIDER CERTIFICATION

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PROPOSED REGULATION TEXT SUMMARY

• Creates Article 12.5 in California Code of Regulations, Title 16 – “Remedial Training for Automotive Repair Dealers and Course Provider Certification”

• The proposed regulation includes:
  • An application process to obtain a “Provider Certification”
  • A remedial training course content and course approval process
  • Grounds for revocation of a provider certification
PROPOSED SECTION 3395.6

• Those wanting to provide remedial training on BAR laws and regulations as a result of an ARD citation or a disciplinary order must obtain a “Provider Certification”

• Those applying for a Provider Certification must:
  • Submit a completed application
  • Possess an active State Bar of California license
  • Be qualified to teach the course content
  • Disclose any prior criminal conviction or disciplinary action
PROPOSED SECTION 3395.7 (1 of 3)

• The remedial training course shall, at a minimum, consist of instruction on the following areas:
  • Estimate Requirements
  • Customer Authorization
  • Invoice Requirements
  • Accepted Trade Standards
  • Sublet Repair
  • Advertising Requirements
  • Guarantees and Warranties
  • Maintenance of Records
PROPOSED SECTION 3395.7 (2 of 3)

• The remedial training course shall be a minimum of eight (8) hours of instruction and examination

• There will be a BAR specified post-course examination to verify student knowledge obtained from the instruction

• Students must obtain a minimum score of 70% on the post-course examination to receive a certificate of completion
PROPOSED SECTION 3395.7 (3 of 3)

• A certified provider may not provide remedial training without a BAR approved course

• In order to obtain BAR approval for a remedial training course, a certified provider shall provide the Bureau with a course outline and description for review

• Approved courses will be valid for two (2) years from the date of BAR approval
PROPOSED SECTION 3395.8

• A Provider Certification can be revoked for any of the following reasons:
  • A disciplinary action against the certified provider’s State Bar of California license
  • Failing to comply with the provision in section 3395.7
  • Failure to accurately document student attendance
  • Providing false, inaccurate or incomplete information to students or BAR
  • Conduct constituting fraud
QUESTIONS AND COMMENTS

Submit questions and/or comments to:

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