

DEPARTMENT OF CONSUMER AFFAIRS
Title 16. PROFESSIONAL AND VOCATIONAL REGULATIONS
Division 33.
BUREAU OF AUTOMOTIVE REPAIR

NOTICE OF PROPOSED REGULATORY ACTION CONCERNING

Change of Address Requirements

NOTICE IS HEREBY GIVEN that the Bureau of Automotive Repair (Bureau or BAR) is proposing to take the rulemaking action described below under the heading Informative Digest/Policy Statement Overview, after considering all comments, objections, and recommendations regarding the proposed action.

PUBLIC HEARING

The Bureau has not scheduled a public hearing on this proposed action. The Bureau will, however, hold a hearing if it receives a written request for a public hearing from any interested person, or his or her authorized representative, no later than 15 days prior to the close of the written comment period. A hearing may be requested by making such request in writing addressed to the individuals listed under “Contact Person” in this notice.

WRITTEN COMMENT PERIOD

Written comments relevant to the action proposed, including those sent by mail, facsimile, or e-mail to the addresses listed under “Contact Person” in this Notice, must be received by the Bureau at its office no later than **November 17, 2025**, or must be received by the Bureau at the hearing, should one be scheduled.

AUTHORITY AND REFERENCE

Pursuant to the authority vested by Business and Professions Code (BPC) sections 9882, 9884.2, 9884.4, 9884.19, 9886.3, and 9888.5, to implement, interpret, and make specific BPC sections 27, 30, 31, 114.5, 115.4, 135.4, 141, 142, 152.6, 163, 163.5, 480, 490, 9884, 9884.1, 9884.2, 9884.4, 9884.7, 9886.3, 9888.2, 9888.5 and 9889.52, the Bureau proposes adopting the following changes to California Code of Regulations (CCR) Title 16, Division 33, Chapter 1.

INFORMATIVE DIGEST/POLICY STATEMENT OVERVIEW

The Department of Consumer Affairs (DCA), Bureau of Automotive Repair is the state agency charged with licensing automotive repair dealers (ARDs), Smog Check stations, STAR stations, Vehicle Safety Systems Inspection Stations, and their respective inspectors and repair technicians. Pursuant to Article 1 of Chapter 20.3 of Division 3 of the

Business and Professions Code (commencing with section 9880), the Bureau regulates automotive repair and has the authority to adopt, amend, and repeal necessary rules and regulations.

The Bureau proposes to amend sections 3312.1, 3351, and 3351.1 of Chapter 1 of Division 33 of Title 16 of the CCR as follows:

- Amend section 3312.1 to 1) update the timeframe within which a vehicle safety systems inspection station seeking licensure shall notify the Bureau of material changes (to the information submitted to the Bureau on applications for licensure) from 14 days to 30 days and 2) relocate the existing regulatory provision stating that a vehicle safety systems inspection station shall notify the Bureau of a change of address within 14 days (as this provision is currently located in the subdivision for which the timeframe to notify the Bureau of material changes is being changed from 14 days to 30 days).
- Amend section 3351 to remove unnecessary text and relocate the regulatory provision stating that an automotive repair dealer seeking licensure shall notify the Bureau of a change of address within 14 days. This provision is being relocated in order to update the timeframe for notice of such a change from 30 days to 14 days (thereby making it consistent with the timeframe within which vehicle safety systems inspection stations seeking licensure must similarly notify the Bureau of address changes).
- Amend section 3351.1 to remove outdated and duplicative text, and unincorporate a form (currently incorporated by reference) which will no longer be used.
- Additionally, nonsubstantive changes will be made throughout these sections, including some necessitated by the substantive changes above (re-lettering of subdivisions, capitalization of Bureau, etc.).

ANTICIPATED BENEFITS OF THE PROPOSED REGULATION

The Bureau has determined this regulatory proposal will have the following benefits to the welfare of California residents: by implementing these regulatory changes, the Bureau will make specific and clarify timeframes for reporting material changes in information submitted to the Bureau on applications for licensure, which will also remove inconsistencies in the current regulations. These proposed regulatory changes will also remove duplicative text and make some nonsubstantive changes for consistency and clarity.

This regulatory proposal does not affect the health of California residents, worker safety, or the state's environment.

EVALUATION OF CONSISTENCY AND COMPATIBILITY WITH EXISTING STATE REGULATIONS

During the process of developing this regulatory proposal, BAR has conducted a search of any similar regulations on this topic and has concluded that these regulations are neither inconsistent nor incompatible with existing state regulations.

DISCLOSURES REGARDING THE PROPOSED ACTION

FISCAL IMPACT ESTIMATES

Fiscal Impact on Public Agencies Including Costs or Savings to State Agencies or Costs/Savings in Federal Funding to the State: None. The regulations do not result in a fiscal impact to the state. The amendments are intended to provide additional clarity consistent with current law and existing practice.

The regulations do not result in costs or savings in federal funding to the state.

Nondiscretionary Costs/Savings to Local Agencies: None.

Cost to Any Local Agency or School District for Which Government Code Sections 17500 – 17630 Require Reimbursement: None.

Mandate Imposed on Local Agencies or School Districts: None.

Significant Effect on Housing Costs: None.

Business Impact Estimates:

The Bureau has made the initial determination that this regulatory proposal would have no significant statewide adverse economic impact directly affecting businesses, including small businesses and the ability of California businesses to compete with businesses in other states.

This initial determination is based on the fact that this proposal will modify the timeline for existing requirements for the regulated public. The amendments are intended to provide additional clarity consistent with current law and existing practice.

Cost Impact on Representative Private Person or Business: None.

The Bureau is not aware of any cost impacts that a representative private person or business would necessarily incur in reasonable compliance with the proposed action.

The amendments are intended to provide additional clarity consistent with current law and existing practice.

RESULTS OF ECONOMIC IMPACT ASSESSMENT/ANALYSIS

The Bureau has determined this regulatory proposal will have the following benefits to the welfare of California residents: by implementing these regulatory changes, the Bureau will make specific and clarify timeframes for reporting material changes in information submitted to the Bureau on applications for licensure, which will also remove inconsistencies in the current regulations. These proposed regulatory changes will also remove duplicative text and make some nonsubstantive changes for consistency and clarity.

This regulatory proposal does not affect the health of California residents, worker safety, or the state's environment.

The amendments are intended to provide additional clarity consistent with current law and existing practice.

Impact on Jobs / Businesses:

The Bureau has determined that this regulatory proposal will not have any impact on the following:

- 1) the creation or elimination of jobs within the state,
- 2) the creation of new businesses or the elimination of existing businesses within the state, or
- 3) the expansion of businesses currently doing business within the state.

The regulatory amendments will make specific and clarify timeframes for reporting material changes in information submitted to the Bureau on applications for licensure, which will also remove inconsistencies in the current regulations. These proposed regulatory changes will also remove duplicative text and make some nonsubstantive changes for consistency and clarity.

Benefits of Regulation:

The Bureau has determined this regulatory proposal will have the following benefits to the welfare of California residents: by implementing these regulatory changes, the Bureau will make specific and clarify timeframes for reporting material changes in information submitted to the Bureau on applications for licensure, which will also remove inconsistencies in the current regulations. These proposed regulatory changes will also remove duplicative text and make some nonsubstantive changes for consistency and clarity.

This regulatory proposal does not affect the health of California residents, worker safety, or the state's environment.

Business Reporting Requirements:

The regulatory action does require businesses to notify the Bureau of any address change, as specified.

EFFECT ON SMALL BUSINESS

The Bureau has determined that the proposed regulations will have no negative effect on small businesses.

The amendments are intended to provide additional clarity consistent with current law and existing practice.

CONSIDERATION OF ALTERNATIVES

In accordance with Government Code section 11346.5(a)(13), BAR must determine that no reasonable alternative to this proposed regulatory action it considered, or that has otherwise been identified and brought to its attention, would be more effective in carrying out the purpose for which the action is proposed, would be as effective and less burdensome to affected private persons than the proposal described in this Notice, or would be more cost effective to affected private persons and equally effective in implementing the statutory policy or other provision of law.

Any interested person may present statements orally or in writing relevant to the above determinations during the written comment period, or at the hearing if one is scheduled or requested.

AVAILABILITY OF STATEMENT OF REASONS AND RULEMAKING FILE

The Bureau has compiled a record for this regulatory action, which includes the Initial Statement of Reasons (ISOR), proposed regulatory text, and all the information on which this proposal is based. This material is contained in the rulemaking file and is available for public inspection upon request to the contact persons named in this notice.

TEXT OF PROPOSAL

Copies of the exact language of the proposed regulations, any document incorporated by reference, the Initial Statement of Reasons, and all of the information upon which the proposal is based, may be obtained upon request from the Bureau of Automotive Repair, 10949 North Mather Boulevard, Rancho Cordova, California 95670.

AVAILABILITY OF CHANGED OR MODIFIED TEXT

After considering all timely and relevant comments, the Bureau, upon its own motion or at the request of any interested party, may thereafter adopt the proposals substantially as described below or may modify such proposals if such modifications are sufficiently related to the original text. With the exception of technical or grammatical changes, the full text of any modified proposal, with the modifications clearly indicated, will be

available for review and written comment for 15 days prior to its adoption from the person designated in this Notice as the Contact Person and will be mailed to those persons who submit written comments or oral testimony related to this proposal or who have requested notification of any changes to the proposal.

AVAILABILITY AND LOCATION OF THE RULEMAKING FILE AND THE FINAL STATEMENT OF REASONS

All the information upon which the proposed regulations are based is contained in the rulemaking file, which is available for public inspection by contacting the person named below.

You may obtain a copy of the Final Statement of Reasons, once it has been prepared, by making a written request to the contact person named below, or by accessing the website listed below.

CONTACT PERSONS

Inquiries or comments concerning the proposed administrative action may be addressed to:

Holly Helsing
Bureau of Automotive Repair
10949 North Mather Blvd.
Rancho Cordova, CA 95670
Telephone: (916) 970-8421
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The backup contact person is:
Tessa Miller
Bureau of Automotive Repair
10949 North Mather Blvd.
Rancho Cordova, CA 95670
Telephone: (916) 403-8600
E-mail: Tessa.Miller@dca.ca.gov

AVAILABILITY OF DOCUMENTS ON THE INTERNET

Copies of the Notice of Proposed Action, the Initial Statement of Reasons, and the text of the regulations with modifications noted, as well as the Final Statement of Reasons when completed, and modified text, if any, can be accessed through the Bureau's website at <https://www.bar.ca.gov/regulatory-actions>.