ENFORCEMENT/LICENSING MODERNIZATION (ELM) PROJECT

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF AUTOMOTIVE REPAIR

CLAY LEEK
BAR EXECUTIVE OFFICE
BAR ADVISORY GROUP MEETING
JULY 16, 2020
ELM BACKGROUND

• BreEZe Project
  • Goal of consolidating all Department of Consumer Affairs (DCA) regulatory entities into a single licensing and enforcement system
  • Release 3 (which included BAR) cancelled in January 2015
  • 18 regulatory entities using BreEZe
  • 16 regulatory entities still seeking to modernize business processes, including BAR
  • AB 111 – Modernization Requirements
  • DCA Business Modernization Plan
ELM PHASES

✓ Phase 1 - Business Readiness
  • Business Process Reengineering (BPR)

✓ Phase 2 - System Requirements
  • Mid-Level Solution Requirements

• Phase 3 – California Department of Technology (CDT) Project Approval Lifecycle (PAL)
  • Four stages with approval gates

• Phase 4 - System Implementation
  • Incremental Delivery – No Big Bang!
PHASE 3 – PROJECT APPROVAL LIFECYCLE

Figure 1
New Project Approval Process: Project Approval Lifecycle (PAL)

Stage 1
Business Analysis
- Identify Programmatic Problem/Opportunity
- Establish Business Case/Need
- Identify Objectives
- Assess Departmental Readiness

Stage 2
Alternatives Analysis
- Assess Existing Programming Processes
- Market Research
- Develop Mid-Level Solution Requirements
- Identify Solution Alternatives
- Recommend Solution
- Financial Analysis

Stage 3
Procurement Analysis
- Develop Solution Requirements
- Develop Solicitation

Stage 4
Bid Analysis and Finalization of Project Details
- Solicitation Release
- Select Vendor
- Contract Management
- Baseline Project

CDT Decision
- Red = Reject
- Yellow = Rethink and Resubmit
- Green = Approve

Award Contract and Start Project

CDT = California Department of Technology.
RECENT ACCOMPLISHMENTS

• Obtained CDT approval of Stage 1 Business Analysis on 10/29/19
• Submitted Stage 2 Alternatives Analysis to CDT on 4/7/20
• Organization is ready for change
ELM ESTIMATED TIMELINE

BAR Business Modernization
Proposed Timeline

2018
- Business Activities: 1/1/18 - 12/17/19
- Project Approval Lifecycle: 12/16/19 - 11/20/20
- S1BA (Draft & Submission): 12/16/19 - 2/14/20
- S1BA Approved by CDT: 4/24/20
- Stage 2 Alternative Analysis (Draft & Submission): 2/17/20 - 4/24/20
- S2AA Approved by CDT: 7/3/20
- Stage 3 (Draft & Submission): 4/27/20 - 7/3/20
- Stage 3 Approved by CDT: 9/11/20
- Stage 4 (Draft & Submission): 7/6/20 - 9/11/20
- Stage 4 Approved by CDT: 11/20/20
- Configure & Implement MVP: 12/1/20 - 1/3/22
- Release 2: Configure & Implement Phased Enhancements: 1/4/22 - 1/2/23
- Maintenance & Operations: 1/3/23 - 1/2/24

2022
- MVP Go-Live
- Release 2 Go-Live

2024
- Jan 3
- Jan 2
REAL TALK

• Modernization is overdue and still needed
• Landscape has shifted
  • COVID-19
  • DCA Cohort 1
  • Budget Letter 20-11 issued on 4/30/20
  • Increased focus on functionality that supports telework and social distancing
  • Increased focus on reducing cost
  • Increased focus on minimizing risk
QUESTIONS AND COMMENTS

Submit questions and/or comments to:

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